



Voz Latina

University of Missouri

Academic, Professional and Personal Success

About Us: Our Constitution

Section 1: Name

MU Voz Latina

Section 2: Membership

Membership Eligibility: Any faculty, staff, and student of the University of Missouri-Columbia and community members interested in the mission of MU Voz Latina.

Active Membership: Any eligible member whose dues are current.

Distinguished Membership: Any person who the Board has identified and recognized as a person who has contributed and impacted the Latino/Hispanic community in a very significant manner.

Section 3: Objective

Foster academic, professional, and personal success of MU Voz Latina faculty, staff, students and Columbia community members.

Promote awareness of the Latino/Hispanic culture, and communicate concerns and interests of Latinos/Hispanics at the University of Missouri and the Columbia community.

Act as an advocate for recruitment and retention of Latino/Hispanic faculty, staff, and students.

Foster the mission of the University of Missouri.

Advance the wellbeing of Latinos/Hispanics at the University of Missouri and the Columbia community.

Section 4: The Board of Directors

The Board of Directors shall be composed of the President, Vice President, Secretary, Treasurer, Outreach Coordinator, Faculty Representative, Staff Representative, and optionally the previous President.

The Board of Directors shall carry out the administrative responsibilities of MU Voz Latina, and will work to develop and implement the goals and objectives of the organization.

The Board of Directors shall be able to amend Section 4 (1) (Membership of Board of Directors) by majority vote.

Section 5: Duties of Each Officer

President

The President shall preside at all meetings of MU Voz Latina.

The President will handle special concerns and implement programs as directed by the Board of Directors.

The President will co-sign with the Treasurer in financial transactions made on behalf of the Board of Directors.

The President with all the Board of Director's officers will look for funds to advance the goals of MU Voz Latina.

Vice President

The Vice President will perform the duties of the President in the absence or incapacity of the President.

The Vice President will work closely with the MU Voz Latina Outreach coordinator.

Secretary

The Secretary will maintain accurate records and minutes of all Assembly and Board of Directors Meetings.

The Secretary will notify the Board of Directors of all correspondence that pertains to MU Voz Latina.

The Secretary will be responsible for all functions associated with the membership of MU Voz Latina.

The Secretary will send electronic newsletters to MU Voz Latina members.

Treasurer

The Treasurer will execute the duties essential for disbursement of MU Voz Latina funds.

The Treasurer will maintain accurate and up-to-date financial records and provide the Board of Directors with a written report at least three times per year.

The Treasurer, along with the other Board of Directors officers, will investigate sources of funding to develop the MU Voz Latina Goals and Objectives.

MU Voz Latina Outreach Coordinator

The Outreach Coordinator will provide public relations services for activities and events of MU Voz Latina at the University of Missouri and Columbia community.

The MU Voz Latina Outreach Coordinator will work in conjunction with the Vice President and Faculty/Staff Representative to carryout meetings on behalf of MU Voz Latina.

Faculty Representative

The Faculty Representative is responsible for informing MU Voz Latina of the needs, interests, and concerns of the Organization's faculty constituents at the University of Missouri.

Staff Representative

The Staff Representative is responsible for informing MU Voz Latina of the needs, interests, and concerns of the Organization's staff constituents at the University of Missouri.

Section 6: Dues

There are annual dues for all members. The rate will be set by a vote of the Board of Directors. Dues do not necessarily cover the costs of individual activities and events.

Section 7: Elections

Elections will be open to all active members of MU Voz Latina whose dues are current.

Active members will be notified by email of the upcoming election meeting prior to the day of the election. Both nominations and the casting of ballots will take place at this meeting.

All active members will be able to nominate any active member for a Board of Directors office.

The term of office for all elected officers shall be two (2) years with the possibility of no more than three (3) periods in the same role.

Section 8: Amendment to the Constitution

Amendments to this constitution may be initiated by the Board of Directors or any active member. Each request must be accompanied by a petition signed by at least ten percent (10%) of all active members.

The proposed amendment will be placed on the agenda for the next meeting of the Board of Directors. A majority vote of those present at the meeting shall be required to amend the Constitution.

Section 9: Impeachment

Any officer who commits an act that jeopardizes the integrity of MU Voz Latina can be impeached.

A petition for impeachment must be presented to the Board of Directors. The petition must have, at a minimum, signatures from one-fourth (25%) of the total number of active members accompanied by a statement of grounds for removal.

The Board of Directors moves to impeachment proceedings upon a majority agreement.

A meeting will be called for all active members in which the officer in question will be given the right to respond to all allegations against him/her. A ballot will be taken at that time. The officer shall be removed from office if a majority vote from all active members in attendance is rendered.

--Adopted November 10, 1999

--Amended March 17, 2006

--Amended April 23, 2015